

- **PLACE ON FACILITY LETTERHEAD** -  
**Sample Essential Health Care Worker Letter**

Recipient Name

\_\_\_\_\_ is employed by <Facility Name> as a  
\_\_\_\_\_. This position is considered an essential healthcare  
worker as his/her services are required for maintaining the health and safety of the  
residents who reside in our facility.

This letter serves as documentation of the essential nature of the employee's duties. It  
is meant to allow for lawful travel to and from work assignments.

<Facility Name> is licensed by the \_\_\_\_\_ Department of Health, and this  
employee has been issued an identification badge to accompany this letter.

If you need to verify this person's employment with this facility and that he/she is  
scheduled for work, or has been recalled to work, feel free to contact the facility at  
<Phone Number>\_\_\_\_\_.

Warm regards,  
YOUR NAME HERE  
YOUR TITLE

**\*Attach the Department of Health Letter to Law Enforcement to This  
Communication**

[https://floridaseniorliving.org/wp-content/uploads/2020/03/FDOH\\_Law\\_Enforcement\\_Curfew\\_Waiver\\_Letter\\_3.17.20.pdf](https://floridaseniorliving.org/wp-content/uploads/2020/03/FDOH_Law_Enforcement_Curfew_Waiver_Letter_3.17.20.pdf)