
AHCA's ESS: Reporting Updates - LTC Facilities

State of Florida Agency for Health Care Administration
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May 13, 2020

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Pursuant to Governor Ron Desantis' Executive Order 20-51 and at the direction of State Surgeon General Rivkees, regarding Novel Coronavirus (COVID-19), the Agency for Health Care Administration opened the event "COVID-19 Monitoring" in the [Emergency Status System](#) (ESS) to monitor health care provider census, inventory, needs, and other related information statewide.

ESS Update for Non-Hospital Providers – Staff Testing Information Needed

Effective today, May 13, 2020, the event tab labeled "Add'l Info" has been updated. The ESS will now require entry of fields related to the testing of facility employees and the facility's ability to test. **This is critical to complete each day to assist with arrangement of testing.**

Please answer all that apply to your facility and be sure to answer the remaining questions daily by 10 AM ET. The [Long Term Care Facility Additional Info Entry - Questions Guidance](#) has been created to provide additional guidance for reporting correctly.

All Long Term Care Facilities

- The "Add'l Info" tab should be updated **daily by 10 AM ET** until further notice.
 - Questions on this screen may vary so be sure to read carefully each time you go to enter info.

- You may view previous responses by using the “History” table at the bottom of this screen.
- Ensure the “Facility Contacts” section is up-to-date.
- Please report Current Resident Census and available beds in your facility **daily by 10 AM ET** until further notice.
- All needs requests should be submitted to your local Emergency Operations Center.
 - <https://www.floridadisaster.org/counties/>
- **Update your Hurricane Season information including generator status now.**
- For reporting purposes, update the “Resource Needs” event tab in ESS as well.
 - Include the mission number(s) assigned by your local Emergency Operations Center.

If needed, click the following link to access instructions for entering facility data for events (see pages 1-4 of the document “How to Locate and Enter Event Information” under the Details column) http://ahca.myflorida.com/MCHQ/Emergency_Activities/index.shtml.

Providers are encouraged to frequently monitor [Florida Department of Health](#) and [CDC](#) websites for updated guidance on COVID-19 and testing.

If you require additional assistance with ESS, please contact your AHCA licensing unit during normal business hours:
Long Term Care Services Unit, at 850-412-4303
Assisted Living Unit, at 850-412-4304
Hospital and Outpatient Services Unit, at 850-412-4549

The Agency for Health Care Administration is committed to better health care for all Floridians. The Agency administers Florida’s Medicaid program, licenses and regulates more than 44,000 health care facilities and 53 health plans, and publishes health care data and statistics at www.FloridaHealthFinder.gov. Additional information about Agency initiatives is available via [Facebook \(AHCAFlorida\)](#), [Twitter \(@AHCA_FL\)](#) and [YouTube \(/AHCAFlorida\)](#).

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This message was sent from:

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