



Long Term Care (LTC) Testing

COVID-19



LTC Facility Administration Registration

Start Here

- To login, open a browser and redirect to: floridaltc.testdirectly.com/facility.
- Enter the username and password; and Sign In to begin.
 - Username is the ACHA Facility license number.
Example: 32311
 - Password default is FL plus the facility's five-digit zip code.
Example: FL32311

New Order

- Upon login, users can initiate a **New Order** and enter as many orders as needed.
- Generate the requisition by clicking
 - Save** will keep that record and allow you to select New Order to enter entry of the next resident's information
 - Save and Print** will print that single Laboratory Order requisition
 - All requisitions can be batch printed after all Orders are entered
 - Select **Orders**, click on **View Selected Requisitions**, click on the icon to print.
 - Select Esc: Close when you are done entering resident information

Processing Orders

- The **Processing** queue tracks all pending reports.

Order	Patient	Status
04/02/2020	Denise Davis	Processing
05/02/2020	Kathy Washington	Processing
05/06/2020	Stephanie Phillips	Ordered
05/19/2020	Jane Adams	Processing
05/19/2020	Jenna Miranda Byrd	Ordered

Completed Orders

- The administrator will receive an email when reports are available for review.
- All recent orders the laboratory has completed are centrally located.
- Reports can be printed all together by using the **Print Selected** button below or by clicking on the result (in the last column).

Order	Patient	View Report
03/12/2020	Lewis C Clark	Negative
05/03/2020	Peter Ghosh	Inconclusive
05/10/2020	Karen Jones	Positive
05/11/2020	John Klein	Negative
05/11/2020	Richard Baker	Negative



We are just a telephone call away!

833-956-0323